



**Constitution of The Radley History Club
as adopted on 12 April 2010**

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| 1 | Name | The Club shall be called the Radley History Club ("the Club"). |
| 2 | Purposes | <ul style="list-style-type: none">a The Club is established:<ul style="list-style-type: none">1. To study the history of Radley and the surrounding area and pursue any activity that members desire from time to time.2. To co-operate and consult with other voluntary and statutory organisations and individuals in the achievement of the above purposes.b The Club may affiliate with or become a member of other bodies in the achievement of the above purposes. |
| 3 | Activities | <p>The Club may:</p> <ul style="list-style-type: none">a Write, print and publish books, leaflets, periodicals, maps, reports and other documents.b Prepare, sell or otherwise distribute films and recordings in audio and visual media and photographs.c Arrange and provide for meetings, exhibitions, lectures, visits and classes. |
| 4 | Membership | <ul style="list-style-type: none">a Any person, society or organisation interested in promoting the purposes set out in 2a (1) above may become a member by paying the subscription for the current year.b Members may introduce Guests.c Members and Guests shall pay all such subscriptions and fees as may be decided from time to time by the Committee. |
| 5 | Officers and Committee | The elected Officers of the Club shall consist of a Chairman, Vice-Chairman, Secretary and Treasurer. The Committee shall consist of the Officers and up to six other members, who shall be elected at Annual General Meetings. |
| 6 | Operation of the Committee | <ul style="list-style-type: none">a Should a vacancy arise, the Committee shall have power to co-opt a member until the next Annual General Meeting.b The Committee shall meet not less than four times a year.c The Committee may set up sub-committees to deal with specific projects, activities, studies and the like. Such sub-committees may include members of the Club who are not Committee members. |
| 7 | Annual General Meeting | <ul style="list-style-type: none">a The Annual General Meeting shall be held in September on the date shown in the programme for the election of the Committee and to include the presentation of the annual income and expenditure accounts and any other reports.b The Agenda for the Annual General Meeting will be available at the meeting.c Nominations can be received up to and until the time of the elections. Nominations need to be agreed by the member being nominated and need to be proposed. If total nominations exceed vacancies, election shall be by ballot. |

Constitution (continued)

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| 8 | Quorum | <p>a A quorum at any meeting of the club shall be one third of the membership.</p> <p>b A quorum at meetings of the Committee shall be one third of the Committee membership, to include the Chairman or Vice-Chairman.</p> |
| 9 | Special General Meeting | <p>A Special General Meeting of the Club shall be called at fourteen days clear notice in writing upon the written demand of six members, or by the Chairman, or Vice-Chairman acting in his/her absence, or by the Committee.</p> |
| 10 | Finance | <p>a The Club may obtain, collect and receive money by way of subscriptions, fees, sales, donations, legacies, grants and other lawful income, and may receive gifts of intellectual and other property.</p> <p>b The income and property of the Club shall be applied for the purposes of the Club as set out in this Constitution.</p> <p>c The records of income and expenditure shall be subject to annual audit.</p> <p>d The financial year shall be from the first day of August until the 31st day of July.</p> |
| 11 | Subscriptions and Fees | <p>The Subscriptions and Fees shall be determined annually by the Committee before the Annual General Meeting.</p> |
| 12 | Amendment | <p>This Constitution may be amended only at an Annual or Special General Meeting and any proposed amendments must be notified in advance as part of the Agenda.</p> |
| 13 | Dissolution | <p>In the event of the winding up of the Club, the surplus funds shall be offered to Radley Primary School or otherwise to Radley Parish Council or to a charitable institution at the discretion of the members and the records and archives shall be offered first to the Oxfordshire Record Office or otherwise to some other local repository.</p> |